

MINUTES

DODGE COUNTY LIBRARY PLANNING COMMITTEE

August 30, 2016

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 2:35 p.m. Present were, MaryAnn Miller, Tracy Scheffler, Alixe Bielot, and Mike Gelhausen. Absent: None. Others, Dodge County Clerk Karen Gibson; Sue Mevis (Bear Dam Community Library) Candace Graulich (Hustisford Community Library) Constance Schuett (Juneau Public Library)
2. Consideration of Minutes: December 8, 2015 and June 27, 2016: Motion by Miller, 2nd by Gelhausen to approve the December 8, 2015 minutes as presented. Motion carried.

Motion by Bielot, 2nd by Gelhausen to approve the June 27, 2016 minutes as presented. Motion carried.

3. Status Update: Mid-Wisconsin Federated Library System: Gelhausen informed the Committee that all four county boards (Dodge / Washington / Ozaukee / Sheboygan) have approved the system merger resolution. He noted that during the process, only two (2) no votes were recorded. He also noted the new systems implementation committee has met twice with additional meetings scheduled.

4. Review of 2016 Rural Circulation Payments:
 - a. Consensus of the Library Planning Committee to defer review of the existing Plan for Library Service until after the implementation of the system merger.
 - b. 2017 Budget: Discussion regarding the base circulation payment that has been used historically to maintain a minimum cost per circulation for use in the annual rural reimbursement calculation. The current minimum cost per circulation is \$2.32 and at this time would only apply to the Beaver Dam Community Library. Sue Mevis, noted that the Beaver Dam Library would not object to the elimination of the minimum cost per circulation with the recent and proposed adjustment to the non-resident circulation percentage. In 2016, libraries were reimbursed at 75% with a proposed increase to 80% in 2017.

Motion by Miller, 2nd by Scheffler to eliminate the per circulation base rate effective with the 2017 library rural circulation payments. Motion carried.

Motion by Scheffler, 2nd by Miller to recommend the rural reimbursement calculation be based on an 80% reimbursement in Fiscal Year 2017. Motion carried.

Motion by Gelhausen, 2nd by Scheffler to recommend and authorize the continuation of a \$1,000 grant to the Juneau Public Library in support of their partnership with Clearview. Motion carried.

5. Next Meeting Date: Tuesday November 1, 2016. 1:00 p.m. Agenda items will include: Election of Officers; Cross County Borrowing; System Merger Update
6. Adjourn: Motion by Bielot, second by Miller to adjourn. Motion carried. Time: 3:15 p.m.

James Mielke
County Administrator